DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Brad Kurth Sr. Vice President
(Name, Title)
Brad Kurth Sr. Vice President
(Printed Name and Title)
655 Peddycord Rd. Kernersville NC 27284
(Address)
336-727-4534// 336-727-4540
(Phone Number) / (Fax Number)
Ed@aarnc.com
(Email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

AAR of North Carolina, Inc	
(Company) Thurk Brad Kurth (Authorized Signature) (Representative Name, Ti	Sr. Vice Presiden
Brad Kurth Sr. Vice President	12/06/24
(Printed Name and Title of Authorized Represent	ative) (Date)
12/06/24	
(Date)	
336-727-4534//336-727-4540	
(Phone Number) (Fax Number)	
Ed@aarnc.com	
(Email Address)	

ARFQ 0608 DCR2500000033 REQUEST FOR QUOTATION ROOF REPLACEMENT PROJECT DONALD R. KUHN JUVENILE CENTER

EXHIBIT E - PRICING PAGE, REVISION NO. 1

Vendor's Company N	ame: AAR of North Carolina, Inc			
Vendor's Address: 655 Peddycord Rd.				
	Kernersville NC 27284			
Phone Number:	336-727-4534			
Fax Number:	336-727-4540			
Email Address:	Ed@aarnc.com			
WV Contractor's Lic	nse Number: WV020020			
	hereby propose to furnish all materials, equipment, and labor to completelike manner, as described in the Bidding Documents.	ete		
BASE BID:				
Two Million Three	Hundred Forty-Seven Thousand 00/100			
(\$_2,347,000.00 (Base bid, roof replace	ement project, must be written in words and numbers.)	_)		
UNIT PRICE NO. 1: BID (IF ANY):	REPLACEMENT OF METAL DECKING PER SQUARE FEET COS	ST		
Eighteen 00/100				
(\$_18.00 (Replacement of met number.)	al decking per square feet cost bid amount must be written in words) and		

ARFQ 0608 DCR2500000033 REQUEST FOR QUOTATION ROOF REPLACEMENT PROJECT DONALD R. KUHN JUVENILE CENTER

UNIT PRICE NO. 2: REPLACEMENT OF WET/DAMAGED INSULATION PER BOARD FEET COST BID (IF ANY): Four 00/100 (\$ 4.00 (Replacement of wet/damaged insulation cost per board feet bid amount must be written in words and number.) UNIT PRICE NO. 3: RETROFIT OF INTERNAL ROOF DRAIN PER EACH COST BID (IF ANY): Seven Hundred Fifty 00/100 (\$_750.00 (Retrofit of internal roof drain cost per each bid amount must be written in words and number.) UNIT PRICE NO. 4: REPLACEMENT OF TECTUM DECKING PER SQUARE FEET COST BID (IF ANY): Thirty 00/100 (\$ 30.00 (Replacement of tectum decking per square feet cost bid amount must be written in words and number.) UNIT PRICE NO. 5: REPLACEMENT OF WOOD NAILERS PER LINEAR FOOT COST BID (IF ANY): 1. 2" X 4" WOOD NAILERS: Four 50/100 (\$\frac{4.50}{2" X 4" wood nailers per linear cost bid amount must be written in words and number.) 2. 2" X 6" WOOD NAILERS: Five 00/100

ARFQ 0608 DCR2500000033 REQUEST FOR QUOTATION ROOF REPLACEMENT PROJECT DONALD R. KUHN JUVENILE CENTER

	(\$ 5.00 (2" X 6" wood nailers per linear cost bid amount must be written in words and number.)	_)
3.	2" X 8" WOOD NAILERS: Five 50/100	
	(\$ 5.50)
	(2" X 8" wood nailers per linear cost bid amount must be written in words and number.)	
4.	2" X 10" WOOD NAILERS: Six 00/100	
	(\$ 6.00 (2" X 10" wood nailers per linear cost bid amount must be written in words and number.)	_)
Autho	orized Signature: Harl Kult	

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the

necessary revisions to my proposal, p	plans and/or specification, etc.	
Addendum Numbers Received: (Check the box next to each addendum	m received)	
Addendum No. 1	[] Addendum No. 6	
Addendum No. 2	[] Addendum No. 7 [] Addendum No. 8	
X Addendum No. 3 [] Addendum No. 4	[] Addendum No. 9	
[] Addendum No. 5	[] Addendum No. 10	
discussion held between Vendor's re	representation made or assumed to be made depresentatives and any state personnel is not birdled to the specifications by an official addendument	nding. Only the
Company		-
Authorized Signature		-
12/11/24		
Date		-

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

I, Br	ad Kurth	, after being first duly sworn, depose and stat	e as follows:
1. 2. The a	I do hereby attest that	AR of North Carolina, Inc (Company Name) AAR of North Carolina, Inc (Company Name) for a drug-free workplace policy and that such with West Virginia Code §21-1D. rn to under the penalty of perjury.	ı plan and
		Printed Name: Brad Kurth	
		At DV. 16	
		Signature: Thursday Sr. Vice President	
		Company Name: AAR of North Carolina, Date: 12/06/24	nc
STATE	OF WEST VIRGINIA,		
COUN	TY OF Forsyth	, TO-WIT:	
Taken	, subscribed and sworn t	o before me this 11th day of December	, 2024
Ву Со	mmission expires09/02/2	8	
(Seal)		(Notary Public)	encourage of
	Rhonda Sigmon NOTARY PUBLIC Guilford County North Carolina		Day 101-7-201

Rev. July 7, 2017

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not allow a vendor to perform work on a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the state agency prior to beginning work under a contract and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission **Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: AAR of North Carolina, Inc. Address: 655 Peddycord Rd.						
Kernersville NC 27284						
Name of Authorized Agent: Brad Kurth Address: 655 Peddycord Rd. Kernersville NC 272						
Contract Number: ARFQ 608 DCR2500000033 Contract Description: Roofing						
Governmental agency awarding contract: West Virginia Divisions of Corrections and Rehabiliation						
☐ Check here if this is a Supplemental Disclosure						
List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):						
 Subcontractors or other entities performing work or service under the Contract Check here if none, otherwise list entity/individual names below. 						
2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities) Check here if none, otherwise list entity/individual names below.						
3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding lega services related to the negotiation or drafting of the applicable contract) Check here if none, otherwise list entity/individual names below.						
Signature: Date Signed: 12/11/24						
Notary Verification						
State of North Carolina , County of Forsyth						
I,, the authorized agent of the contracting business entity liste above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty c perjury.						
Taken, sworn to and subscribed before me this 11th day of December, 2024						
To be completed by State Agency: Date Received by State Agency: Date submitted to Ethics Commission: Governmental agency submitting Disclosure: Notary Public's Signature Rhonda Sigmon NOTARY PUBLIC Guilford County North Carolina Revised April 1, 202						

Subcontractor List Submission (Construction Contracts Only)

project.	
bcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

	BID BOND		
KNOW ALL MEN BY THESE F	PRESENTS, That we, the undersign	ed, AAR of North Carolina	, Inc.
of Kernersville	,NC,	as Principal, and Western S	Surety Company
of <u>Chicago</u> ,	, a corporati	on organized and existing und	ler the laws of the State of
SD with its principal office	e in the City of Chicago	, as Surety, are held a	nd firmly bound unto the State
of West Virginia, as Obligee, in the pena	al sum of Five Percent of Amount	Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and	l severally bind ourselves, our heirs,	administrators, executors, su	ccessors and assigns.
The Condition of the above of	obligation is such that whereas the	Principal has submitted to	the Purchasing Section of the
Department of Administration a certain to		made a part hereof, to enter	into a contract in writing for
Donald R. Kuhn Juvenile Center R	oof Replacement		
NOW TUEDEFORE			
NOW THEREFORE,			
(a) If said bid shall be rejected (b) If said bid shall be a attached hereto and shall furnish any of the agreement created by the acceptant full force and effect. It is expressly undevent, exceed the penal amount of this content.	accepted and the Principal shall en ther bonds and insurance required b ce of said bid, then this obligation sh derstood and agreed that the liability	by the bid or proposal, and sha nall be null and void, otherwise	all in all other respects perform e this obligation shall remain in
The Surety, for the value receivay impaired or affected by any extension waive notice of any such extension.	ved, hereby stipulates and agrees the sion of the time within which the C		
WITNESS, the following signat	tures and seals of Principal and Sure	ety, executed and sealed by a	proper officer of Principal and
Surety, or by Principal individually if Prin	· · · · · · · · · · · · · · · · · · ·		, 2024 .
Principal Seal		AAR of North Carolin	a, Inc.
			e of Principal)
		By Phack	with
		(Must be Presid	ent, Vice President, or
		Duly Au	horized Agent)
		Sr. VICEP	resident
	HIM SURE PL		(Title)
Surety Seal	WANTER STATE OF THE STATE OF TH	Western Surety Com (Nam	pany e of Surety)
	A DANGER	By: Alzabal Clizabal Clizabeth A. Dyer	Attorney-in-Fact

Agency_____REQ.P.O#____

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint Elizabeth A. Dver , Individually

of Roanoke, VA , its true and lawful Attomey(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

Surety Bond No:

Bid Bond

Principal: AAR of North Carolina, Inc.

Obligee: West Virginia Division of Corrections and Rehabilitation

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 10th day of January, 2024.

SEAV SOUTH DANGE

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota County of Minnehaha

SS

On this 10th day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026

M. BENT
NOTARY PUBLIC SEAL
SOUTH DAKOTA

1

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 11th day of December , 2024.



WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

CONTRACTOR LICENSE



NUMBER: WV020020

CLASSIFICATION:

SPECIALTY ROOFING

BOARD

WEST VIRGINIA

CONTRACTOR LICENSING

AAR OF NORTH CAROLINA INC 655 PEDDYCORD RD KERNERSVILLE, NC 27284-8351

DATE ISSUED

EXPIRATION DATE

DECEMBER 10, 2024

DECEMBER 10, 2025

Authorized Signature

Chair, West Virginia Contractor Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

		2011_0114_01.01111(0).				
PRODUCER	`	CONTACT NAME: Judy Moody				
Marsh & McLennan Agency, LLC P.O. Box 12748	,	PHONE (A/C, No, Ext): 540-982-3511	FAX (A/C, No): 540-777-1574			
Roanoke VA 24028		E-MAIL ADDRESS: RoanokeService@marshmma.com				
		INSURER(S) AFFORDING COVERAGE	NAIC#			
		INSURER A: Great American Alliance Ins Co	26832			
INSURED AAR of North Carolina, Inc. 655 Peddycord Road Kernersville NC 27284		INSURER B: National Fire Insurance Co of Hartford	20478			
		INSURER c : Continental Casualty Company	20443			
		INSURER D :				
		INSURER E :				
		INSURER F:				
COVEDACES	OFFICIOATE NUMBER 10 1550000	DEVICION NUMBER				

COVERAGES CERTIFICATE NUMBER: 1847500036 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
В	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR	Y	Υ	7091982469	5/1/2024	5/1/2025	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,000
	X CU/ Contractual						PREMISES (Ea occurrence) MED EXP (Any one person)	\$ 500,000 \$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 3,000,000
	POLICY X PRO-						PRODUCTS - COMP/OP AGG	\$3,000,000
	OTHER:						Ded: PD/Occ	\$\$10,000
С	AUTOMOBILE LIABILITY	Y	Y	7091982441	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO OWNED SCHEDULED						BODILY INJURY (Per person)	\$
	AUTOS ONLY AUTOS HIRED NON-OWNED							\$
	AUTOS ONLY AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	X MCS-90						Comp/Coll Ded	\$ See Below
С	X UMBRELLA LIAB X OCCUR	Υ	Y	7091982455	5/1/2024	5/1/2025	EACH OCCURRENCE	\$ 10,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$ 10,000,000
	DED X RETENTION\$ 10,000						Toes I leave	\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		Υ	WCE59095404	5/1/2024	5/1/2025	X PER OTH- STATUTE ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$ 1,000,000
	(Mandatory in NH) If yes, describe under						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Excluded Officer: Michael Kurth; Workers Compensation includes States NC, GA, TN, SC & VA under Section 3A Comp Deductibles: \$1,000 except \$2,000 on Private Passenger Type Autos Collision: \$1,000 except \$2,000 on Private Passenger Type Autos

IF AWARDED THE PROJECT THE FOLLOWING ARE AVAILABLE TO BE INCLUDED ON POLICIES: The certificate holder is included as additional insured under General Liability for ongoing and completed operations and a Waiver of Subrogation under General Liability, Auto Liability and Workers Compensation applies in favor of the certificate holder for work performed by the named insured for the referenced job and/or contract if required by written contract. The General Liability and Auto Liability insurance evidenced by this certificate shall be primary and non-contributory to any other insurance of the certificate holder if See Attached...

CERTIFICATE HOLDER	CANCELLATION
* For Insurance Verification/Bidding Purposes	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
·	AUTHORIZED REPRESENTATIVE
	Kindedy a. Ellistt

	AGEN	CY CUSTOMER ID:
4		LOC #:
ACORD ADDITIONAL	L REMA	ARKS SCHEDULE Page 1 of 1
AGENCY Marsh & McLennan Agency, LLC		NAMED INSURED AAR of North Carolina, Inc. 655 Peddycord Road
POLICY NUMBER		Kernersville NC 27284
CARRIER	NAIC CODE	
ADDITIONAL REMARKS		EFFECTIVE DATE:
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACC	ORD FORM	
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF		SURANCE
underlying. Per the cancellation clause contained in the policies rexcept for non-payment of premium.	noted on this o	ity coverage for coverages specified on the Umbrella policy schedule of certificate, the policy provisions include at least 30 days notice of cancellation



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

0					
PRODUCER	CONTACT NAME: Judy Moody				
Marsh & McLennan Agency, LLC P.O. Box 12748	PHONE (A/C, No, Ext): 540-982-3511 FAX (A/C)	; No): 540-777-1574			
Roanoke VA 24028	E-MAIL ADDRESS: RoanokeService@marshmma.com				
	INSURER(S) AFFORDING COVERAGE	NAIC#			
	INSURER A: Great American Alliance Ins Co	26832			
INSURED	INSURER B: National Fire Insurance Co of Hartford	20478			
AR of North Carolina, Inc. 55 Peddycord Road	INSURER c: Continental Casualty Company	20443			
Kernersville NC 27284	INSURER D:				
	INSURER E:				
	INSURER F:				

COVERAGES CERTIFICATE NUMBER: 1847500036 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

		JSIONS AND CONDITIONS OF SUCH I							
INSR LTR		TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s
В	Х	COMMERCIAL GENERAL LIABILITY	Υ	Υ	7091982469	5/1/2024	5/1/2025	EACH OCCURRENCE	\$ 1,000,000
		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
	Х	XCU/ ContractuaL						MED EXP (Any one person)	\$ 10,000
								PERSONAL & ADV INJURY	\$ 1,000,000
	GEN	N'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$3,000,000
		POLICY X PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$3,000,000
		OTHER:						Ded: PD/Occ	\$\$10,000
С	AUT	TOMOBILE LIABILITY	Υ	Υ	7091982441	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	Х	ANY AUTO						BODILY INJURY (Per person)	\$
		OWNED SCHEDULED AUTOS ONLY AUTOS						BODILY INJURY (Per accident)	\$
		HIRED NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	Χ	MCS-90						Comp/Coll Ded	\$ See Below
С	Х	UMBRELLA LIAB X OCCUR	Υ	Υ	7091982455	5/1/2024	5/1/2025	EACH OCCURRENCE	\$10,000,000
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$10,000,000
		DED X RETENTION \$ 10,000							\$
Α		RKERS COMPENSATION EMPLOYERS' LIABILITY		Υ	WCE59095404	5/1/2024	5/1/2025	X PER OTH- STATUTE ER	
	ANYF	PROPRIETOR/PARTNER/EXECUTIVE ICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$1,000,000
	(Man	ndatory in NH)	,,,					E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	DES	s, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Excluded Officer: Michael Kurth; Workers Compensation includes States NC, GA, TN, SC & VA under Section 3A Comp Deductibles: \$1,000 except \$2,000 on Private Passenger Type Autos

Collision: \$1,000 except \$2,000 on Private Passenger Type Autos

IF AWARDED THE PROJECT THE FOLLOWING ARE AVAILABLE TO BE INCLUDED ON POLICIES: The certificate holder is included as additional insured under General Liability for ongoing and completed operations and a Waiver of Subrogation under General Liability, Auto Liability and Workers Compensation applies in favor of the certificate holder for work performed by the named insured for the referenced job and/or contract if required by written contract. The General Liability and Auto Liability insurance evidenced by this certificate shall be primary and non-contributory to any other insurance of the certificate holder if See Attached...

CERTIFICATE HOLDER	CANCELLATION				
* For Insurance Verification/Bidding Purposes	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
·	AUTHORIZED REPRESENTATIVE				
	Kinhedy a. Ellistt				

AGENCY CUSTOMER ID:	
LOC #:	



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

MARED NUMBER CARRIER CARRIER CARRIER MAC CODE EFFECTIVE DATE: ADDITIONAL REMARKS THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER: 25 FORM TITLE; CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, enclosements and exclusions, the Untrivella policy is follow form underlying liability coverage for coverages perceived in United Plants and Company of the Company of	7.551110117.1		11110 0011ED0EE		
CARRIER NAIC CODE EFFECTIVE DATE: ADDITIONAL REMARKS THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER:25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured propositions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation			AAR of North Carolina, Inc.		
EFFECTIVE DATE: ADDITIONAL REMARKS THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER:25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation	POLICY NUMBER		Kernersville NC 27284		
ADDITIONAL REMARKS THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation	CARRIER	NAIC CODE	-		
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation			EFFECTIVE DATE:		
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation	ADDITIONAL REMARKS				
required by written contract. The certificate holder is included as additional insured under Auto Liability if required by written contract but only for damages to which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation					
which this insurance applies and only to the extent the certificate holder qualifies as an insured per policy provisions. Subject to all policy terms, conditions, endorsements and exclusions, the Umbrella policy is follow form underlying liability coverage for coverages specified on the Umbrella policy schedule of underlying. Per the cancellation clause contained in the policies noted on this certificate, the policy provisions include at least 30 days notice of cancellation					
	which this insurance applies and only to the extent the certificate hendorsements and exclusions, the Umbrella policy is follow form u underlying. Per the cancellation clause contained in the policies	ıolder qualifies nderlying liabil	s as an insured per policy provisions. Subject to all policy terms, conditions, lity coverage for coverages specified on the Umbrella policy schedule of		



AAR of North Carolina, Inc.

Roofing & Sheet Metal

References

• REI Engineering

Paul Whitley, Project Manager

Email Address: Pwhitley@reiengineers.com

Mailing Address: 1927 JN Pease Pl. Suite 201 Charlotte NC

Telephone Number: 704-458-1001/704-596-0331 ext. 243

Roofing Consulting Services

William (Bucky) Sanders, CEO/President

Email Address: Wdsanders@roofdesign.com

Mailing Address: P.O Box 9747, Richmond VA

Telephone Number: 800-637-7109/804-515-0885

• The BEE Group

Richard Cook, Managing Partner/ Principal

Email Address: RickC@thebeegroup.com

Mailing Address: 1226 Yearmans Hall Rd. Suite C, Hanahan SC

Telephone Number: 843-735-5154





Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	Ţ Ţ						
	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. AAR of North Carolina, Inc						
2 Business name/disregarded entity name, if different from above							
page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of th following seven boxes.	ir	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):				
e. ns on	☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate single-member LLC		xem	pt payee	code (it	f any) _	
충	☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶	_					
Solution of the defail ax classification of the person whose name is entered of filled. Check only one of the following seven boxes. Individual/sole proprietor or single-member LLC Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the tax classification of its owner. Other (see instructions) Applies to accounts mainties, not instructions on page certain entities, not instruction					m FATO	CA rep	orting
ecifi	☐ Other (see instructions) ►	(4	Applies	to account	s maintaine	ed outsid	e the U.S.)
Sp	5 Address (number, street, and apt. or suite no.) See instructions. Requester's name	ne and	and address (optional)				
See	655 Peddycord rd						
0)	6 City, state, and ZIP code						
	Kernersville, NC 27284						
	7 List account number(s) here (optional)						
Pai	Taxpayer Identification Number (TIN)						
		secui	rity r	number			
	p withholding. For individuals, this is generally your social security number (SSN). However, for a] [
	ent alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other es, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>		_		-		
TIN, I							1 1
Note:	If the account is in more than one name, see the instructions for line 1. Also see What Name and	yer id	entif	fication	numbei	r	
Number To Give the Requester for guidelines on whose number to enter.						\Box	
	5 6	-	1	5 4	2 9	8 6	5
Par	t II Certification						1
	penalties of perjury, I certify that:						
1. The	e number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be	issue	ed to	o me): a	ınd		
	n not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been			, ,		al Roy	onuo

- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Other than	interest and un	nderias, you are not required	to sight the certification, but you must provide your correct	ct This See the instructions for Fart II, later.
Sign Here	Signature of U.S. person ▶	Docusigned by: Ruonda Sigmon	Date ►	8/3/23
' <u>-</u>		F04070D0DD044FF		

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Form W-9 (Rev. 10-2018) Page **3**

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

- b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.
- c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.
- d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.
- e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n)	THEN check the box for
Corporation	Corporation
Individual Sole proprietorship, or Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single- member LLC
LLC treated as a partnership for U.S. federal tax purposes, LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
Partnership	Partnership
Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2-The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4-A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5-A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8-A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10-A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

Form W-9 (Rev. 10-2018) Page **4**

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for	THEN the payment is exempt for
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B-The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G-A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I-A common trust fund as defined in section 584(a)

J-A bank as defined in section 581

K-A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M-A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

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- 1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.
- 2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
- **3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
- **4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
- 5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see	The grantor*
Regulations section 1.671-4(b)(2)(i) (A))	
. , , , , ,	Give name and EIN of:
(A))	Give name and EIN of: The owner
(A)) For this type of account: 8. Disregarded entity not owned by an	
(A)) For this type of account: 8. Disregarded entity not owned by an individual	The owner
(A)) For this type of account: 8. Disregarded entity not owned by an individual 9. A valid trust, estate, or pension trust 10. Corporation or LLC electing corporate status on Form 8832 or	The owner Legal entity ⁴
(A)) For this type of account: 8. Disregarded entity not owned by an individual 9. A valid trust, estate, or pension trust 10. Corporation or LLC electing corporate status on Form 8832 or Form 2553 11. Association, club, religious, charitable, educational, or other tax-	The owner Legal entity ⁴ The corporation

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

- ¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.
- ² Circle the minor's name and furnish the minor's SSN.
- ³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.
- ⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

Form W-9 (Rev. 10-2018)

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to <code>phishing@irs.gov</code>. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at <code>spam@uce.gov</code> or report them at <code>www.ftc.gov/complaint</code>. You can contact the FTC at <code>www.ftc.gov/idtheft</code> or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see <code>www.ldentityTheft.gov</code> and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

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A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.